

BRISTOL & DISTRICT LADY GOLFERS' ALLIANCE
COMMITTEE MEETING HELD AT THE BRISTOL
On Friday 21st January 2022 at 10.00am

Present:

Lis Henniker-Heaton	LHH	Glenda Hanmer	GH
Jo Blackmore	JB	Samantha Robinson	SR
Rachael Paul	RP	Zena Balcombe	ZB

NOTE	COMMENT	ACTION
1	<p>Apologies Carol Kirkwood (CK) Ruth Hughes (RH)</p>	
2	<p>Minutes of Meeting held on Friday 24th September 2021 Agreed and signed by LHH.</p>	
3	<p>Matters arising It was agreed that two people should be checking the Harper Salver cards. RP confirmed that the results of the Harper Salver had been reported in "Women in Golf." ZB confirmed that the trophy that was understood to be missing has now been accounted for. ZB has counted all the trophies in and out. The Handicap Foursomes and Scratch Foursomes trophies are being kept in a safe secure place by ZB.</p>	<p>SR</p> <p>ZB</p>
4	<p>Minutes from the AGM The Minutes were agreed and ready for sign off at the next AGM. LHH said that only one person should time the minutes' silence. The trophy table needs to have someone handing the trophies to the chair as well as having someone getting winners' signatures. LHH to arrange.</p>	<p>LHH</p> <p>LHH</p>
5	<p>Chairman's Report - Lis Henniker-Heaton LHH thanked everyone for their help and support on the committee and welcomed the new members of the committee and asked for any ideas for the committee members to have some fun team building time together. ZB offered to contact Burnham and Berrow regarding the Bath Aqua Glass Bowl and feed back to the committee on the progress of the arrangements for the match to be held at Cotswold Hills. It is hoped that someone from the committee could attend the match.</p>	<p>ALL</p> <p>ZB</p>

NOTE	COMMENT	ACTION
6	<p>Treasurer's Report – Glenda Hanmer</p> <p>GH reported that she had had a handover meeting with RH but the bank authorisations have not yet been transferred. RH gave GH a laptop to use for accounting purposes.</p> <p>GH suggested that a sum of money should be offered to the winners of each division in the region of between £50-£100. The sum to be decided at the next meeting once GH has copies of the accounts and can ascertain a suitable figure.</p> <p>As of 30/09/2021 there was £6,859.96 in the account. GM will clarify the accounts at the next meeting once she has had the opportunity to view all the income and expenditure.</p> <p>GH raised her concern about the amount of physical paperwork, files and books she has inherited with the role which needed to be stored. It was agreed that all those committee members who have a lot of paperwork should go through all the files they are holding and dispose of anything no longer required. Anything over seven years can be shredded unless of historic interest. As much information possible should be scanned and held electronically.</p> <p>A review of a storage facility to be reviewed at the next meeting.</p>	<p>c/f GH</p> <p>GH</p> <p>GH LHH SR JB</p> <p>c/f JB</p>
7	<p>Secretary's Report – Jo Blackmore</p> <p>JB has had a handover with Angie Frith. Angie is happy to be contacted if there are any queries.</p> <p>Saltford raised an issue regarding a match date which had been arranged between Saltford and Thornbury; this date has now become an issue to Saltford due to the Fowler Lock date being moved. The committee discussed the issue and it was agreed that the committee is unable to intervene in discussions relating to match dates between teams. JB to let Saltford know of the committee's decision.</p> <p>The lists of ladies' captains and team captains have been updated and distributed.</p> <p>JB suggested that Drop Box or an equivalent should be used to store electronic documents. As there is a monthly cost for this facility JB asked if the committee is happy to spend in the region of £5 a month. The committee agreed unanimously. JB to source a suitable portal.</p> <p>GH asked whether there was any value to a personal contact email or phone number to go on the website for individual committee members. It was felt this was not necessary and it was preferred that the bdlga9@gmail.com was the main point of contact.</p>	<p>JB</p> <p>JB</p>
8	<p>Championship Secretary's Report - Harper Salver – Samantha Robinson</p> <p>Bath Golf Club is booked for 12th June 2022 at a cost of £1,375.</p> <p>Diney Costello has kindly agreed to sponsor the 2022 competition by donating £1,000.</p>	

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	Janet Fear from Somerset is looking for referees as is Derek Roy Butler from Gloucestershire. ZB suggested that ideally four referees are needed.	SR
	Somerset and Gloucestershire have agreed to sponsor the competition again with £100 each.	
	The poster for 2022 has been prepared and is on the BDLGA website however SR is not entirely happy with it and will investigate "Poster My Wall" to improve it.	SR
	England Golf have posted the competition on their calendar and website.	
	The competition is open for online entries on IG. This year all entries must be made online and payment of the entry fee made by transfer to the BDLGA account.	GH
	The entry fee has been increased to £35 with the agreement of the Treasurer and the Chair.	
	GH to contact the Bamboo Ocean Tee Company and Master Golf with regard to donating gifts.	GH
	RP to contact marketing companies regarding reusable water bottles.	RP
	JB to let RP have a suitable BDLGA logo.	JB
	GH to check on how much was spent on gifts in the past.	GH
	Competition to be entered onto Golf Empire and Bath Golf Club websites	SR
	ZB and RH to ensure the poster and entry links are added to the Somerset and Gloucestershire websites.	ZB RH
	SR to book buggies for the referees	SR
9	Any Other Business	
	It was confirmed that tea and cake is a sufficient option to offer teams after matches.	
	It was confirmed that the ball markers that GH is holding (approx. 30) are for the winners of the Scratch and Handicap Foursomes as well as committee leavers.	
	JB asked that everyone gave a brief precis of their role on the committee for the benefit of the new committee members.	
	It was agreed that the next AGM could be moved to Wednesday 16 th November 2022. JB to contact Knowle Golf Club and inform Alliance and Ladies' Captains.	JB
	JB asked if new name badges were needed. Committee felt that just the Chairman should have a name badge and if other name badges (with the name of the committee member) were required then JB would have them computer generated.	JB
	RP and JB to liaise over the organisation of the Scratch and Handicap Foursomes.	RP JB
	All committee members asked to actively seek replacements for those members who are stepping down at the end of this year.	ALL
10	Dates of meeting for 2022	
	Wednesday 30 th March 2022 at The Bristol at 10.00am - RP to book	RP

NOTE	COMMENT	ACTION
	Wednesday 18 th May 2022 via Zoom at 6:30pm – JB to arrange	JB
	Friday 30 th September 2022 via Zoom at 6.00pm – JB to arrange	JB
	The meeting closed at 12.15pm	