## BRISTOL & DISTRICT LADY GOLFERS' ALLIANCE RESULTS CO-ORDINATOR ROLE

Attend and present report at the AGM in November.

Liaise as a single point of contact with the Web designer.

Forward to the Web designer ideas for improving the Results App.

Forward to the Web designer any issues in using the Results App which can't be resolved by the Results Co-ordinator.

Monitor Match Results.

After consultation with the BDLGA Committee apply penalties if rules are not followed by the Alliance League.

Be competent in usage of Results App and be able to advise Captains on its usage.

Send emails when required via the App to inform either changes or reminding Captains on the Results App usage

Check Top 7 and players reports to ensure Alliance league are correctly following rules on availability.

Keep up to date the help guide to assist App users.

Check BDLGA email regularly for any queries that may arise.

Attend and contribute to the BDLGA Committee Meetings and the AGM. Meetings are normally 3 meetings a year and occasionally we meet on Zoom for anything urgent that needs the attention of the Committee.

Heather Priestley Results Co-ordinator.