

**BRISTOL & DISTRICT LADY GOLFERS' ALLIANCE
COMMITTEE MEETING HELD AT KNOWLE GOLF CLUB
On Thursday 3rd December 2015 at 10.00am**

Present:

Sue Johns	SJ	Marian Crewe	MC
Angie Frith	AF	Karen Beaumont-Wraith	KBW
Gill Prophet	GP	Di Yates	DY
Debbie Dardis	DD	Mary Groves	MG

ACTION

1. Apologies –None

2. Minutes of Meeting of 7th September

Agreed by those who had been at the meeting and signed.

3. Matters arising from previous meeting.

None that are not dealt with during various reports

4. Minutes of AGM

Draft minutes were reviewed and Discussion Point 2 was amended as per Barbara Cuff's suggestion. One other error was corrected and they were agreed. To be circulated to the committee and published to the website.

AF/DD

5. Matters Arising from AGM

i) Date changes: The proposed date of the next AGM clashes with other events so was agreed to change this to **Tuesday 8th November 2016**. This change was agreed with Ryan at Knowle GC. To be highlighted in the Captains' letter and on the website.

AF/DD

The Scratch and Handicaps Foursomes finals date is difficult for a number of the committee to attend so it was agreed to change this to 18th September with 25th September as a reserve date. AF to make a provisional booking at Bath, with another provisional booking at Henbury, B&C or Mendip Spring in case Bath is in the finals. Again, to be highlighted in the Captains' letter and on the website.

**AF
AF/DD**

ii) Points for Discussion

Point 1: This was dealt with at the AGM.

Point 2: Please see trophy valuation and engraving below.

Point 3: This was discussed but decided against.

Point 4: Sue read out her suggestion based on Barbara Cuff's previous wording. By following England Golf rules that are adhered to by the South West Region when holding competitions this should be acceptable for use by all clubs and counties. These adhere to the Disability Discrimination Act. These were discussed and the following version agreed -

Buggies may be used in alliance matches if a player is not able to walk due to a long-term medical condition or is awaiting/recovering from hip or knee operations, confirmed by a doctor's certificate, on the proviso that buggies are permitted by the host club and they deem it safe to use on the day of the match.

The team captain of the person needing to use a buggy should inform the opposing team captain prior to the match, who should arrange for the buggy to be provided at members' rates wherever possible.

This will be sent to all captains and team captains in the 2016 pack. It will also be put on the website.

AF/DD

Points 5&6: Re rescheduling of matches for reasons other than bad weather? And can deadlines for Foursomes be more strictly maintained? A quick discussion ensued and it was agreed that both sets of Rules & Regulations would be on the agenda of the next meeting for review and clarification. In the Captains' letter we will say that we have looked at this point and will suggest a clarification to be ratified at the next AGM. However, in the meantime, matches should only be cancelled in the event of poor weather as per the rules, or in extenuating circumstances, which must be brought to committee for a decision. If any matches are rescheduled, the secretary must be informed of the new date so that she can amend the spreadsheet that is published on the website. This includes the Scratch and Handicap Foursomes.

SJ/AF

iii) Trophy Valuation & engraving: Marian was able to get some very cost-effective deals, getting the valuations done for £120 inc VAT and the engraving for £55 inc VAT. The only trophies not included in the valuation are The Harper Salver and the Challenge Cup, which will be done next year. We will need to retrieve both trophies early to do this.

MG/KBW

Marian was thanked for taking the opportunity to document the winners of each trophy since the start of the alliance using an Excel spreadsheet, including a photo of each one. This is now on the secretary's memory stick.

The asset value can be updated in the accounts

GP

The committee discussed whether the BDLGA should carry the costs of engraving each year as per AGM discussion point 2. Marian had managed to get such a good deal as there were only two set-up costs for round and flat engraving. We agreed we could set up an account with this engraver and providing we can get the trophies back from all clubs before the last committee meeting of the year, we could get the engraving done in time for the AGM at our cost. A message will go out in the Captains' letter that the BDLGA will cover the costs of the engraving for all trophies provided they are returned to a committee member prior to the last committee meeting. If they do not get it back in time, they will be responsible for the engraving costs for the next club winners.

AF

6. Chairman's Report

To begin this my first report I must first say congratulations to you all for the brilliant way you have started our year. Organisation extraordinary fits the bill! The liaison with your predecessors appears to have gone smoothly as has mine. I now have the boxes sitting in my living room to be sorted over the next couple of months. Already I am fascinated by the old minutes - a true history of the development of the Bristol and District Alliance. Hopefully we will have a great year with minimal disruption to all our matches.

7. Secretary's Report

I had a very good hand-over from Claire Biggs and now have the paper files and memory stick, which I have backed up to another hard drive. Debbie and I also met up to clarify the division of roles & responsibilities.

League - The packs are ready to be posted to the Lady Captains of each club (24 plus 8 committee members = 32). They contain -

- List of committee contact details
- List of the Lady Captains' contact details
- List of Team Captains' contact details
- Covering letter which will be finalised after this meeting

I have now had in the fixtures dates for 19 out of the 35 teams.

Rules & Regulations 2016 – have been updated in draft to reflect the decisions made at the AGM. They were agreed at the meeting so can now go on the website.

AF/DD

Scratch & Handicap Foursomes – Now that the date of the final has been rescheduled, I will update the draw sheet for Debbie to publish to the website.

AF/DD

Rules and Regulations – last updated 2013/14 so still current but to be reviewed.

8. Treasurer's Report

Gill reported the bank details as follows

Lloyds Bank balance as at AGM	£2,397.18
Subs received	£700.00
Expenses paid out	£252.78
<u>Balance</u>	<u>£2844.40</u>
Santander	£3441.21
Petty Cash	£29.20

Following the AGM, Susie gave Gill a handover and the bank account signatories were changed. Costs to come out of the moneys above for valuation & engraving and incidental costs.

9. Championship Secretary's Report

Nil to report.

10. Website Organiser

Website renewal cost is £72 p.a. and this will change from an annual payment to a future pay 3-yr agreement. Gill to give account details to Debbie to set up.

GP/DD

There is nothing much on the website at the moment until the documents from this meeting are ready. Sue to do a Christmas message to be posted shortly.

SJ/DD

Debbie will upgrade the website to the latest version.

DD

Someone has stepped forward to shadow Debbie with a view to taking over next year. To be named when she has made up her mind.

DD

Domain ownership at present is Chris Harris at Saltford who is happy to continue, but learning from previous problems last year this might be better transferred to the web organiser. To be an agenda item for next meeting.

SJ/AF

Sue suggested an archive area on the website so that members can look back at past years.

DD

The idea of putting all BDLGA clubs' Opens on our website was received enthusiastically. Gloucester County does this well, so Debbie and Angie to look at how we can do this.

DD/AF

11. AOB

i) Karen suggested a cup for the nett prize of the West of England Amateur Open Ladies' Championship, to go alongside the Harper Salver. As Diney Costelloe has sponsored this event for a number of years, she thought that it would be a nice idea to give this in her name. All agreed, so Karen will approach Diney with this idea.

KBW

She will also look at the Brunel Engraving catalogue to see if there is something suitable.

KBW

Regarding future sponsorship of the Championship, the County Representatives will approach people to see whether there is a suitable person would like to take this on at some stage.

DY/MG

ii) For smooth-running of the committee, it was agreed that all who have a document of roles and responsibilities should see that it is current and then circulate it to the committee members, the most current version to be held by the secretary on the memory stick.

ALL

12. Date of next meetings

- **Thursday 10th March** at 10.00 at Knowle GC
- **Friday 3rd June** at 10.00 at Saltford GC
- **Friday 23rd September** at 10.00 at Knowle GC

The meeting closed at 11.45